

VILLAGE OF CASTLETON-ON-HUDSON BOARD OF TRUSTEES REGULAR MEETING

October 13, 2020

PRESENT: Mayor Joe Keegan, Trustee/Deputy Mayor Marianne Carner, Trustee Lissa D'Aquanni, Trustee Sharon Martin, Trustee Jenifer Pratico (all via Zoom video conference)

ABSENT: None

ALSO PRESENT: Attorney Benjamin Hill, Foreman Daniel Lebrecht, Foreman Kenneth Meyer, Foreman Joseph Garavelli, Library Director Melissa Tacke, Building Inspector Gary Ziegler, Code Enforcement Officer James Lance, Deputy Clerk Janice Better, and Clerk-Treasurer Padraic Ellis. (All via Zoom video conference)

PUBLIC: 1

CALL TO ORDER: A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on October 13, 2020. The meeting was called to order at 7:03 pm by Mayor Keegan with the Pledge of Allegiance. . This meeting will be posted to the Village website in accordance with the Village's best efforts to comply with New York State Open Meeting Law and Executive Order 202.1.

APPROVAL OF MINUTES:

- Deputy Mayor Carner moved, Trustee Martin seconded, motion carried to accept the minutes of the September 13, 2020 Regular Meeting.
- Mayor Keegan moved, Trustee Pratico seconded, motion carried to accept the minutes of the September 28, 2020 Regular Meeting, with one correction – "NYSERTA" will be changed to "NYSERDA."

PUBLIC COMMENT: Mayor Keegan moved, Trustee Martin seconded, motion carried to open public comment. No public comment. Mayor Keegan moved, Trustee Martin seconded, motion carried to close public comment.

TRUSTEE REPORTS:

- **Mayor Keegan:** Mayor Keegan reported on the last week's storm citing damage and stating that he had contacted Rensselaer County to help speed up the repairs from National Grid and the Castleton Ambulance to set up a charging station for residents. Mayor Keegan reported that he would be meeting with the lawyers for the Estuary Grant along with Trustee D'Aquanni.
- **Deputy Mayor Carner:** Deputy Mayor Carner reported that there are no activities scheduled with the Castleton Senior Club and that the Castleton-on-Hudson Main Street Association in meeting concurrently with the Village Board. Deputy Mayor Carner reported that this month's food drive was successful and that one is being scheduled for December.

- **Trustee Martin:** Trustee Marin reported that she notified the Village Board of the water main break at Glaz Road that occurred before the storm via text message. Trustee Martin asked Director Tacke to considering changing the Halloween Car Parade route to include Benedict Street between Campbell Avenue and Latham Road.
- **Trustee Pratico:** Trustee Pratico reported that she witnessed both the Department of Public Works and local residents pulling together the help out during last week's storm. Trustee Pratico reported that the Castleton Fire Department was meeting concurrently with the Village Board.
- **Trustee Giuliano:** Trustee D'Aquanni reported that she was working on the Estuary Grant. Trustee D'Aquanni reported that she met with the Castleton-on-Hudson Main Street Association at Riverfront Park to discuss the Riverkeeper sweep along with Mayor Keegan. Mayor Keegan moved, Trustee Pratico seconded, motion carried to appoint Erin McGrath, who Trustee D'Aquanni had provided the board a resume for, to the Local Waterfront Revitalization Plan committee.

REPORTS:

1. **DPW Report:** The Board asked that the Department of Public Works pick up and store all of the flower boxes that belong to the Castleton-on-Hudson Main Street Association.
2. **Water Report:** Foreman Garavelli summarized the situation regarding the water main break at the Glaz Road location and a Village Board trip to the site will be planned.
3. **Wastewater Report:** Foreman Meyer reported that contraction was proceeding well at the Waste Water Treatment Plant.
4. **Building Inspector:** No further report.
5. **Code Enforcement:** Officer Lance reported that he issues citations and tickets in the Village for violations including unremoved brush and vehicles parking on the grass.
6. **Fire Department Report:** Absent.
7. **Library Report: Library Report:** Director Tacke reported the library was seeking permission from the Village Board to hold a Halloween Car Parade and inquired about the Village Board's plans for Holidays on the Hudson.
8. **Clerk-Treasurer Report:** Clerk-Treasurer Ellis reported that he would have an example of the new format for the Castletonian for approval and asked that any articles be submitted by the first week in November.

Mayor Keegan moved, Trustee Pratico seconded, motion to approve all departmental reports.

BUSINESS:

1. **Village Hall Boiler Quotes:** Mayor Keegan moved, Trustee D'Aquanni seconded, motion carried to accept the quote from John Ray & Sons to replace the boiler at Village Hall for at the cost of \$19,268.00, with Deputy Mayor Carner abstaining.
2. **Municipal Separate Storm Sewer Systems Report:** Mayor Keegan moved, Trustee Pratico seconded, motion carried to hire Mark Hendricks to complete the Village's MS4 report at the rate of \$25.00, not to exceed \$250.00 total.

3. Village Social Media: Trustee D'Aquanni presented the Village Board a Social Media Policy that she created from information that was provided to her by the New York Conference of Mayors and Charles Peter, who runs social media for the Town of Schodack. The policy will be tabled until the next board meeting so that it may be better reviewed by the Village Board and Attorney Hill.

4. Village Board Halloween Candy Spending: Mayor Keegan moved, Trustee Pratico seconded, motion carried to approve Village Board spending for the Halloween Car Parade not to exceed \$250.00.

5. Castleton Post Office Rental Contract: Mayor Keegan moved, Trustee Pratico seconded, motion carried to have the Mayor sign the amended contract with the United States Postal Service for the rental of four parking spaces from the Village for the term of five years.

6. Permit Fee Increase: Mayor Keegan moved, Deputy Mayor Carner seconded, motion carried to accept the rate increases for building permits as suggested by Building Inspector Ziegler with the changes presented by the Mayor.

7. Department of Transportation Shared Services Agreement: Mayor Keegan moved, Trustee Martin seconded, motion carried to have the Mayor sign the Shared Services Agreement with the New York State Department of Transportation after amendment by Attorney Hill.

8. Approval of 2012 Calendar: Mayor Keegan moved, Trustee Martin seconded, motion carried to approve the 2021 Eastern Rensselaer County Solid Waste Management Authority calendar with the suggestions made by Trustee D'Aquanni and the review of the final proof by the Village Board.

9. Out of Village Water Bills: The Village Board approved of seeking proof of financial hardship from the one out of village water customer that has not paid their bill since June 2019.

10. Library/Fire Department Halloween Car Parade: Mayor Keegan moved, Trustee Martin seconded, motion carried to approve the Halloween Car Parade being run by the Castleton Public Library and the Castleton Fire Department on October 31, 2020 pending route approval by the Schodack Police.

11. Special Inspections Contract for Waste Water Treatment Plant Upgrade: Mayor Keegan moved, Trustee Martin seconded, motion carried for the Mayor the sign the special inspections contract for the Waste Water Treatment Plant upgrade awarded to lowest responsible bidder upon recommendation of the Village's Engineer Delaware Engineering.

12. APPROPRIATIONS: Mayor Keegan moved, Deputy Mayor Carner seconded, motion to approve payment of the abstracts.

Abstract # 7 – Vouchers # 215 - # 260 in the amount of \$ 46,139.74.

General Fund: \$ 21,145.30

Water Fund: \$ 4087.74

Sewer Fund: \$ 20,906.70

ONLINE BANKING TRANSFERS: Mayor Keegan moved, Deputy Mayor Carner seconded, motion to approve the online banking transfers according to the schedule presented to the Board.

EXECUTIVE SESSION: At 9:01 pm, Trustee D'Aquanni moved, Mayor Keegan seconded motion to move into Executive Sessions. At 9:14 pm, Trustee Pratico moved, Trustee D'Aquanni seconded, motion to exit Executive Session.

ADJOURNMENT: At 9:15 pm, Mayor Keegan moved, Trustee Pratico seconded, motion carried to adjourn the meeting.

Respectfully Submitted,
Padraic Ellis
Village Clerk-Treasurer