

# VILLAGE OF CASTLETON-ON-HUDSON BOARD OF TRUSTEES REGULAR MEETING

November 5, 2018

**PRESENT:** Mayor Robert Schmidt, Trustee/Deputy Mayor Marianne Carner, Trustee Gina Giuliano, Trustee Sharon Martin, Trustee Jenifer Pratico

**ABSENT:** None

**ALSO PRESENT:** Attorney Benjamin Hill (via phone 7:30), DPW Foreman Richard Saville, Superintendent John Shortsleeve, Building Inspector Gary Ziegler, Fire Chief Matt Carner (left 7:30), and Clerk-Treasurer Padraic Ellis.

**PUBLIC:** 2

**CALL TO ORDER:** A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on November 5, 2018. The meeting was called to order at 7:01 pm by Mayor Schmidt with the Pledge of Allegiance.

## **APPROVAL OF MINUTES:**

- Mayor Schmidt moved, Trustee Martin seconded, motion carried to accept the minutes of the October 22, 2018 Regular Meeting.

**PUBLIC COMMENT:** None

## **TRUSTEE REPORTS:**

- **Mayor Schmidt:** Mayor Schmidt reported that the AARP Grant had been completed with two benches, two planters, and the bulletin board being installed at 2 Green Avenue. The ribbon cutting will take place on Saturday, November 10 at 3:00 pm after the Repair Café. Mayor Schmidt reported that the MS4 audit had been declared satisfactory. Mayor Schmidt will meet with Foreman Saville to discuss policies and procedures regarding MS4.
- **Deputy Mayor Carner:** Deputy Mayor Carner asked Foreman Saville about the removal of the trees from the front lawn of the Village Hall. Foreman Saville reported that the trees would be taken down on December 4<sup>th</sup>. Deputy Mayor Carner requested that Fire Chief Carner prepare light refreshments for Holidays on the Hudson at 3:30 pm on December 2<sup>nd</sup>.
- **Trustee Martin:** Trustee Martin reported that at 7:00 pm on November 15, the Schodack Town Hall would be holding a meeting for the Castleton Fire Fighters and Village Board in regards to the Consolidation plan.
- **Trustee Pratico:** Trustee Pratico reported that she had met with Clerk-Treasurer Ellis on the previous Tuesday for Village updates. She has requested a copy of the current board members and financial paperwork from Castleton Kids and requested that Director Mocerine attend the December 10 Board Meeting. Trustee Pratico also reported that she met with the Assemblyman's Chief of Staff to further discuss crosswalks across Main Street.

- **Trustee Giuliano:** Trustee Giuliano reported that she would be completing an End of Grant report for the AARP Grant by December 5th. Trustee Giuliano also reported that the next Repair Café would be held on Saturday, November 10<sup>th</sup> from 11:00 am to 3:00 pm at the Village Hall. Trustee Giuliano reported that the Riverkeeper documentary film will be screened at the Hill on January 22<sup>nd</sup>. She will provide more details to the Board as they become available.

#### **REPORTS:**

1. **DPW Report:** Foreman Saville reported that the Veterans' Banners would be replaced by winter decorations next week. Foreman Saville was requested to trim the trees on Seaman Avenue.
2. **Water & Wastewater Report:** Mayor Schmidt requested that an article be included in the next Castletonian regarding the proper disposal of items in the waste water system.
3. **Library Report:** Absent.
4. **Building Inspector:** Inspector Ziegler asked if there had been an agreement with the new owners of the diner in regards to the handicapped access ramp. Inspector Ziegler also asked what the status of the building at 21 Green Avenue was. Via phone Attorney Hill stated that the new owners of the diner have not provided an information regarding the ramp and that no Certificate of Occupation should be issued until the matter has been resolved. Attorney Hill also stated that he would be completing the paperwork to bring the demolition of 21 Green Avenue before a judge by next week. Inspector Ziegler requested to attend the Annual Building Professionals Workshop in Lake Placid, to which the Board approved.
5. **Clerk-Treasurer Report:** Clerk-Treasurer Ellis stated that the next issue of the Castletonian would be printed on November 16<sup>th</sup> and that all articles needed to be submitted by November 9<sup>th</sup>.

Deputy Mayor Carner moved, Trustee Martin seconded, motion to approve all departmental reports.

#### **BUSINESS:**

1. **COHMSA Holiday Lighting:** Mike Wiley of the COHMSA stated that a local business owner had contacted COHMSA about decorating the trees on Main Street with lights for the holiday season. The COHMSA will attempt a test tree in front the Village Inn to determine the viability of the plan. Mr. Wiley asked about obtaining another speed reduction sign for the south end of the Village. Trustee Giuliano will look into the pricing and report back to COHMSA. Mr. Wiley requested that COHMSA, the Board, and the VFW meet in regards to the flag pole. The Board stated that they were willing to meet and the meeting could be held at the VFW if that was more convenient.
2. **Scott Avenue Subdivision Escrow:** Clerk-Treasurer Ellis reported that Delaware Engineering was requesting an additional \$ 2,000.00 be placed into escrow by KSR Holdings in order to continue to cover the cost of the Scott Avenue Subdivision project. A revised resolution will be passed accepting the rate schedule from Delaware Engineering for work on the Subdivision project. Trustee Pratico moved, Trustee Giuliano seconded, motion carried to approve resolution to accept the rate schedule for Delaware Engineering after review by Attorney Hill.

**3. 38 South Main Street Water Billing:** After Inspector Ziegler inspected 38 South Main Street, he found that there were no bathroom fixtures installed in the first floor of the building. He asked that the property only be billed for one unit of sewer. Mayor Schmidt moved, Trustee Pratico seconded, motioned carried with one abstention.

**4. APPROPRIATIONS:** Mayor Schmidt moved, Trustee Martin seconded, motion to approve payment of the abstracts.

Abstract # 9 – Vouchers # 269 - # 315 in the amount of \$ 49,171.35

General Fund: \$ 17,827.14

Water Fund: \$ 1,012.45

Sewer Fund: \$ 30,331.76

**ONLINE BANKING TRANSFERS:** Trustee Pratico moved, Trustee Giuliano seconded, motion to approve the online banking transfers according to the schedule presented to the Board.

**PUBLIC COMMENT:** None

**EXECUTIVE SESSION:** At 8:28 pm, Mayor Schmidt moved, Deputy Mayor Carner seconded motion to move into Executive Sessions. At 8:37pm, Trustee Pratico moved, Deputy Mayor Carner seconded, motion to exit Executive Session.

**ADJOURNMENT:** At 8:47 pm, Trustee Martin moved, Trustee Pratico seconded, motion carried to adjourn the meeting.

Respectfully Submitted,  
Padraic Ellis  
Village Clerk-Treasurer