

VILLAGE OF CASTLETON-ON-HUDSON BOARD OF TRUSTEES REGULAR MEETING

March 11, 2019

PRESENT: Mayor Robert Schmidt, Trustee/Deputy Mayor Marianne Carner, Trustee Gina Giuliano, Trustee Sharon Martin, Trustee Jenifer Pratico

ABSENT: None

ALSO PRESENT: Attorney Benjamin Hill, DPW Foreman Richard Saville, Superintendent John Shortsleeve, Library Director Melissa Tacke, Building Inspector Gary Ziegler, Code Enforcement Officer Jim Lance, Planning Board Chair Carol Stockman, and Clerk-Treasurer Padraic Ellis.

PUBLIC: 2

CALL TO ORDER: A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on March 11, 2019. The meeting was called to order at 7:00 pm by Mayor Schmidt with the Pledge of Allegiance.

APPROVAL OF MINUTES:

- Trustee Martin moved, Trustee Giuliano seconded, motion carried to accept the minutes of the February 25, 2019 Regular Meeting.

PUBLIC COMMENT: Carol Stockman reported that the Main Street Association will be looking to install the flag pole and hold a ceremony on Flag Day, which also coincides with the Farmers' Market and 2nd Friday on Main.

TRUSTEE REPORTS:

- **Mayor Schmidt:** Mayor Schmidt reported that he attended the Rensselaer County Shared Services Meeting with Clerk-Treasurer Ellis.
- **Deputy Mayor Carner:** No report.
- **Trustee Martin:** No report.
- **Trustee Pratico:** No report.
- **Trustee Giuliano:** Trustee Giuliano reported that the Anchor Food Bank will be holding a Fundraiser at the Recovery Room on March 14, 2019. The deadline for the next Castletonian is the first Friday in May. Trustee Giuliano reported the Repair Café would be held on March 16 and then again on May 11.

REPORTS:

1. **DPW Report:** Foreman Saville reported that the Public Works Department, as well as the Water & Sewer Department will be attending mandatory excavator training on March 19th.

2. **Water & Wastewater Report:** Superintendent Shortsleeve reported that he had requested an appraisal for the work to be done at the Castleton Elementary School from C. T. Male but has not received a response.
3. **Library Report:** Director Tacke shared with the Board an excerpt from the upcoming lease agreement regarding usage of the annex. The lease agreement will be added to the agenda of the next board meeting.
4. **Building Inspector:** Inspector Ziegler reported that he had conducted a fire and safety inspection of the Village Hall and found that only one exit light worked and that no emergency lights worked. Clerk-Treasurer Ellis will schedule an annual test for the alarm system.
5. **Code Enforcement Report:** Officer Lance issued tickets to property owners who had not removed the snow from their sidewalks, as well as vehicles on North Main Street, Green Avenue, and Campbell Avenue. Officer Lance was notified that the roof was collapsing at 28-30 1st Street.
6. **Clerk-Treasurer Report:** Clerk-Treasurer Ellis shared the findings from PERMA's policy review. Clerk-Treasurer Ellis will work on trainings and policies to get the village into compliance with the findings. Clerk-Treasurer Ellis reported that the Office of the State Comptroller would be coming in on Thursday for a Tax Cap Audit.

Deputy Mayor Carner moved, Trustee Pratico seconded, motion to approve all departmental reports.

BUSINESS:

1. **Preliminary Budget Review:** Clerk-Treasurer Ellis went over the budget line by line. The two largest factors to completing the budget are whether AIM funding will be restored and whether the proposed water rate increase will take effect in June. The budget will continue to be discussed at the April Board Meetings.
2. **Spectrum Connection:** Superintendent Shortsleeve reported that the initial estimate of \$99.00 to install Spectrum phone service at the Waste Water Treatment Plant has been changed to \$7,500.00 due to the need to run new wires to the plant. Although Spectrum has offered to pay \$5,000.00 of the installation cost, Superintendent Shortsleeve will remain with the current Verizon service.
3. **Inter Municipal Agreement:** The Inter Municipal Agreement has been completed. Mayor Schmidt recused himself from signing or voting on the agreement due to it mentioning the Health Department. The document will be changed and Deputy Mayor Carner will sign it later in the week.

Trustee Pratico moved, Trustee Martin seconded, motion carried to allow Deputy Mayor Carner to sign the Inter Municipal Agreement.

4. **APPROPRIATIONS:** Deputy Mayor Carner moved, Trustee Martin seconded, motion to approve payment of the abstracts.
 - Abstract # 15 – Vouchers # 528 - # 584 in the amount of \$ 68,943.98
 - General Fund: \$47,540.83
 - Castleton Kids: \$3,020.96
 - Water Fund: \$8,563.02
 - Sewer Fund: \$9, 819.17

ONLINE BANKING TRANSFERS: Trustee Pratico moved, Trustee Martin seconded, motion to approve the online banking transfers according to the schedule presented to the Board.

EXECUTIVE SESSION: At 8:50 pm, Trustee Pratico moved, Trustee Giuliano seconded motion to move into Executive Sessions. At 9:32 pm, Trustee Martin moved, Trustee Pratico seconded, motion to exit Executive Session.

ADJOURNMENT: At 9:33 pm, Trustee Giuliano moved, Deputy Mayor Carner seconded, motion carried to adjourn the meeting.

Respectfully Submitted,
Padraic Ellis
Village Clerk-Treasurer