

VILLAGE OF CASTLETON-ON-HUDSON BOARD OF TRUSTEES REGULAR MEETING

April 8, 2018

PRESENT: Mayor Robert Schmidt, Trustee/Deputy Mayor Marianne Carner, Trustee Gina Giuliano, Trustee Sharon Martin, Trustee Jenifer Pratico

ABSENT: None

ALSO PRESENT: Attorney Benjamin Hill, Superintendent John Shortsleeve, Library Director Melissa Tacke, Building Inspector Gary Ziegler, Fire Department Matt Metzger, and Clerk-Treasurer Padraic Ellis.

PUBLIC: 4

CALL TO ORDER: A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on April 8, 2019. The meeting was called to order at 7:00 pm by Mayor Schmidt with the Pledge of Allegiance.

APPROVAL OF MINUTES:

- Trustee Giuliano moved, Trustee Martin seconded, motion carried to accept the minutes of the March 25, 2019 Regular Meeting with one correction: Under both the Library Lease Agreement and the Public Hearing, 'citing' in misspelled 'siting.'
- Trustee Martin moved, Trustee Pratico seconded, motion carried to accept the minutes of the April 1, 2019 Organizational Meeting.

PUBLIC COMMENT:

Carol Stockman, as chair of the Planning Board, stated that KSR Holdings should be fined by the Village for clearing trees on the Scott Avenue property without a permit or a signed resolution. The Mayor and the Board agreed with Ms. Stockman there should be a fine. Attorney Hill stated that he had discussed the matter with Code Enforcement Officer Lance and that he has drafted a letter to be sent to KSR Holdings on behalf of the Village. It is the intention that the resolution passed by the Planning Board be upheld not only by KSR Holdings, but also by the developers that purchase the lots from them, include not clearing trees between April 1 and October 31 based on instructions from the Department of Environmental Conservation.

TRUSTEE REPORTS:

- **Mayor Schmidt:** No report.
- **Deputy Mayor Carner:** No report.
- **Trustee Martin:** Trustee Martin reported that Frank Palladino spoke to her at the Fire House Breakfast about residents not cleaning up after their pets on Main Street. The Main Street Association will be purchasing dog waste stations and gifting them to the Village. Clerk-Treasurer Ellis will provide the locations that the Village Board decided on to the Mains Street Association. Trustee Martin also reported that the City of Troy produces a street cleaning

schedule to list what specific streets will be cleaned on any given week. She suggested that the Village produce a street cleaning schedule and share it with its residents.

- **Trustee Pratico:** Trustee Pratico stated that she visited Castleton Kids with Clerk-Treasurer Ellis on April 5, 2019 though Director Mocerine was not there. They left a packet of information for him with the staff including a letter of disillusionment from Attorney Hill and a checklist to be presented to the Board. Director Mocerine contacted Trustee Pratico by phone on April 5, 2019 and stated that he would be able to meet with Trustee Pratico and Clerk-Treasurer Ellis on April 11, 2019. Director Mocerine also stated that he prepare information to present at the Board Meeting on April 22, 2019 regarding the separation of Castleton Kids from the Village of Castleton-on-Hudson. Trustee Pratico also asked that the Board approve the Lymphoma Society's request for a 5K race to take place on June 15, 2019. The Board agreed to the race.
- **Trustee Giuliano:** Trustee Giuliano reported that she was completing the first quarterly report for the Estuary Grant. A Department of Environmental Conservation will perform a review once the report is submitted. Trustee Giuliano also reported that she had found a grant from the Northern Border Regional Commission which she will attempt to complete before the May 10, 2019 deadline. Trustee Giuliano reported that the next Repair Café will take place on May 11, 2019 and the repair movement has been highlighted in a recent article in the New York Times.

REPORTS:

1. **DPW Report:** Absent.
2. **Water & Wastewater Report:** No additional report.
3. **Library Report:** Director Tacke reported that the children's area at the library would be dedicated to Zach Goldstein on April 20, 2019 at 2:00 pm. She also reported that the Friends of the Castleton Public Library will be holding a fundraiser at the Hill on April 26 2019 to support library programs. Please see attached report for other activities and events. Director Tacke shared a proposed plan for improvements to the annex room. The plan includes replacing the floor and ceiling as well as replacing the current lighting with LED lights. A new table and chairs will be purchased as well as a flat screen television. The Village Board accepted all proposed plans presented.
4. **Building Inspector:** Inspector Ziegler thanked the DPW for that replacement of the exit signs and emergency lighting in the Village Hall.
5. **Clerk-Treasurer Report:** Clerk-Treasurer Ellis reported that he had been in contact with 2nd Coat Painting and that exterior renovations on the Village Hall will be resuming shortly as the weather improves.

Trustee Pratico moved, Deputy Mayor Carner seconded, motion to approve all departmental reports.

BUSINESS:

1. **Water Hearing – In Village Meters:** Clerk-Treasurer Ellis reported that all In Village residents who had received citations due to broken water meters had responded to the letters that were sent out and have scheduled appointments to have them fixed.
2. **Out of Village Water Bills:** Deputy Clerk Better drafted a list of Out of Village residents who have not paid their water bills for the previous four quarters. This list was presented to the Board

for approval to begin the water shut off process by sending these residents certified letter detailing the process.

Trustee Pratico moved, Trustee Martin seconded, motion carried to begin the water shut off process for Out of Village residents with delinquent water bills.

3. **Air Conditioner Installation:** Family Danz will be installing the new air conditioner in the Village Hall office on April 18, 2019. Due to the construction, the Village Office will be closed to the public on April 18, 2019, although Clerk-Treasurer Ellis will be on site to handle any issues that may arise. The Board agreed to this and stated that the closure should be posted on the Village website as well as locations throughout the Village.
4. **Budget Discussion:** No further issues concerning the 2019-2020 Village Budget were addressed. Clerk-Treasurer Ellis will be filing for an extension and will schedule the Public Hearing on the budget for May 13, 2019.
5. **Resolution # 19 – Budget Transfers and Modifications:** See attached resolution for complete list of budget transfers.

Trustee Martin moved, Trustee Giuliano seconded, motion carried to pass resolution for budget transfers and modifications.

6. **APPROPRIATIONS:** Deputy Mayor Carner moved, Mayor Schmidt seconded, motion to approve payment of the abstracts.
 - Abstract # 17 – Vouchers # 586 - # 639 in the amount of \$75,894.80.
 - General Fund: \$20,057.71
 - Castleton Kids: \$664.36
 - Water Fund: \$2355.09
 - Sewer Fund: \$52,817.64

ONLINE BANKING TRANSFERS: Trustee Pratico moved, Trustee Martin seconded, motion to approve the online banking transfers according to the schedule presented to the Board.

EXECUTIVE SESSION: At 8:00 pm, Deputy Mayor Carner moved, Mayor Schmidt seconded motion to move into Executive Sessions. At 8:32 pm, Trustee Martin moved, Trustee Pratico seconded, motion to exit Executive Session.

ADJOURNMENT: At pm, Trustee Pratico moved, Trustee Martin seconded, motion carried to adjourn the meeting.

Respectfully Submitted,
Padraic Ellis
Village Clerk-Treasurer