

# VILLAGE OF CASTLETON-ON-HUDSON BOARD OF TRUSTEES REGULAR MEETING

September 23, 2019

**PRESENT:** Mayor Robert Schmidt, Trustee/Deputy Mayor Marianne Carner, Trustee Gina Giuliano, Trustee Jenifer Pratico

**ABSENT:** Trustee Sharon Martin

**ALSO PRESENT:** Attorney Benjamin Hill, and Clerk-Treasurer Padraic Ellis.

**PUBLIC:** 2

**CALL TO ORDER:** A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on September 23, 2019. The meeting was called to order at 7:00 pm by Mayor Schmidt with the Pledge of Allegiance.

## **APPROVAL OF MINUTES:**

- Deputy Mayor Carner moved, Mayor Schmidt seconded, motion carried to accept the minutes of the September 9, 2019 Regular Meeting with one correction- under Public Comment the tree Mr. Johnston spoke of is “in front of his house,” not “in his front yard.”

**PUBLIC COMMENT:** Suzanne Cecala, of the Castleton-on-Hudson Main Street Association, informed the board that the next COHMSA event would be a reading of “The Legend of Sleepy Hollow” at the Village Inn on October 27, 2019. She also inquired as to when the dog waste stations would be installed to which the board stated that it was on the list of current DPW projects.

## **TRUSTEE REPORTS:**

- **Mayor Schmidt:** Mayor Schmidt reported that the RFP for Legal Services for the Estuary Grant had been completed and the Clerk-Treasurer Ellis would be posting it on the New York State Contract Reporter on September 30, 2019. Mayor Schmidt also reported that he had met with Landmark Consulting the previous Thursday to tour the Noyes Engine House. Mayor Schmidt thanked the DPW crew for the work that they did to prepare for the tour by adding a new locks and a door.
- **Deputy Mayor Carner:** Deputy Mayor Carner reported that she attended the Planning Board meeting the previous Thursday. She reported that Mary Beth Bianconi, of Delaware Engineering, attended the meeting and will be holding a course for Planning Board members on the SEQR process in October. She also reported that representatives from CorrVentures LLC and C.T. Male attended the meeting.
- **Trustee Martin:** Absent.

- **Trustee Pratico:** Trustee Pratico reported that she met with Fire Chief Carner and she is currently working on completing the Firetruck Grant from the Dormitory Authority. Trustee Pratico reported that she will be meeting with Chief Carner to possibly change to a new LOSAP vendor. Trustee Pratico also made the Board aware the Cemetery Association was in need of members.
- **Trustee Giuliano:** Trustee Giuliano reported that Repair Café would be held on October 13, 2019 and that the upcoming Friday would be the last Farmers' Market of the season. Trustee Giuliano reported that the 3<sup>rd</sup> quarter report for the Estuary Grant would be due at the end of September. Trustee Giuliano reported that Landmark Consulting would like any information on the roof of the Noyes Engine House and has recommended installing a gutter for an immediate course of action. She thanked Trustee Martin and Michael Martin for cleaning up the exterior of the building.

#### **BUSINESS:**

1. **Planning Board Appointment – Michael O’Neal:** Mayor Schmidt moved, Trustee Giuliano seconded, motion carried to appoint Michael O’Neal to the Planning Board for the term of January 1, 2019 to January 1, 2024. Deputy Mayor Carner abstained from the vote.
2. **Parking Restrictions on First Street:** Clerk-Treasurer Ellis composed a letter to residents that lived on First Street between Green Avenue and Stimpson Avenue to notify them of parking changes that will be applied to that section of the street. After being reviewed by the Board and the Attorney for the Village, the letter will be mailed the following day and residents will be able to voice any concerns at the October 28, 2019 Board Meeting. The parking changes are in accordance with Local Law No. 1 of 1994 so no change to the code is necessary.
3. **Out of Village Water Shut-Off Fees:** Deputy Clerk Janice Better contacted municipalities throughout the Capital District to ask about the rates that were applied to water reconnection fees. These rates were supplied to the Board. Clerk-Treasurer Ellis listed the steps of the water shut-off process for out of village residents and made recommendations on penalty fees for various steps in the process. The matter will be tabled until the next Board meeting when all members are present.
4. **Local Law Change – Front Facing Garages:** There is currently a process in place to build front-facing garages by applying for a variance through the Zoning Board of Appeals. The matter will be tabled until the next Board meeting when all members are present.
5. **Water Shut – Off – 1165 Maple Hill Road:** Attorney Hill reported that the water had been shut-off at 1165 Maple Hill Road. An animal control officer accompanied Chief Operator Kenneth Meyer to the site to shut off the water. A Rensselaer County case worker for the resident is in contact with the Village to pay the bill in full and have the water turned back on.
6. **21 Green Avenue Demolition:** Attorney Hill reported that he had spoken to the Attorney for Rensselaer County and that the County would soon be taking ownership of the property at 21 Green Avenue. The County is expected to demolish the building once they are able to get a crew down to the Village to do so.
7. **Franchise Fee Agreement – Charter Communications:** Attorney Hill reported that he received an email from Kevin Egan at Charter Communications that they would correct the current name change on the contract from Time Warner to Charter Communications and would then be submitting the paperwork to New York State.

8. **Volunteer Firefighters Cancer Benefit Insurance:** Fire Chief Carner reported in the minutes of the Fire Company that the Village had lost the paperwork for the Volunteer Firefighters Cancer Benefit Insurance when, in actuality, the paperwork had not been completed or submitted by Chief Carner. Trustee Pratico reported the paperwork is currently being completed.
9. **Firetruck Grant from Dormitory Authority:** Trustee Pratico is currently working on completing the revised Firetruck Grant for the Dormitory Authority.
10. **MS4 Coordinator and Meetings:** The Board will be looking into hiring an MS4 Coordinator.
11. **APPROPRIATIONS:** Deputy Mayor Carner moved, Trustee Pratico seconded, motion to approve payment of the abstracts.
  - Abstract # 6 - Vouchers- # 185 - # 186 in the amount of \$ 2886.76
  - General Fund: \$468.11
  - Water Fund: \$988.13
  - Sewer Fund: \$1430.52

**EXECUTIVE SESSION:** At 7:50 pm, Deputy Mayor Carner moved, Trustee Giuliano seconded motion to move into Executive Sessions. At 8:25 pm, Mayor Schmidt moved, Trustee Pratico seconded, motion to exit Executive Session.

**ADJOURNMENT:** At 8:30 pm, Trustee Giuliano moved, Deputy Mayor Carner seconded, motion carried to adjourn the meeting.

Respectfully Submitted,  
Padraic Ellis  
Village Clerk-Treasurer