

**VILLAGE OF CASTLETON-ON-HUDSON  
BOARD OF TRUSTEES REGULAR MEETING**

October 15, 2019

**PRESENT:** Mayor Robert Schmidt, Trustee/Deputy Mayor Marianne Carner (arrived 8:00), Trustee Gina Giuliano, Trustee Sharon Martin, Trustee Jenifer Pratico

**ABSENT:** None

**ALSO PRESENT:** Attorney Benjamin Hill (via phone), Chief Operator Kenneth Meyer, Superintendent Joseph Garavelli, Library Director Melissa Tacke, Building Inspector Gary Ziegler, Fire Chief Matt Carner, and Clerk-Treasurer Padraic Ellis.

**PUBLIC:** 3

**CALL TO ORDER:** A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on October 15, 2019. The meeting was called to order at 7:00 pm by Mayor Schmidt with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

- Mayor Schmidt moved, Trustee Pratico seconded, motion carried to accept the minutes of the September 23, 2019 Regular Meeting, with one exception- the Estuary Grant Report is due at the end of October, not September.

**PUBLIC COMMENT:** The Castleton-on-Hudson Main Street Association invited the Board to their Sleepy Hollow event at the Village Inn on October 27, 2019 at 5:00 pm. They also decorated Main Street with pumpkins and corn stalks donated by Swartz's Farm.

**TRUSTEE REPORTS:**

- **Mayor Schmidt:** Mayor Schmidt reported that 60 vehicles brought material to Clean-Up Day and that the Village brought in over \$700.00. Mayor Schmidt thanked Mike Martin and the Tree City Committee for cleaning up around the Noyes Engine House. Mayor Schmidt suggested that the dog waste station that is going to be installed at 2 Green Avenue should be installed closer to the Noyes Engine House.
- **Deputy Mayor Carner:** Absent.
- **Trustee Martin:** Trustee Martin asked about the water usage at the convent on Boltwood Avenue. Superintendent Garavelli stated that he will speak with the maintenance staff there to check for leaks and that usage will be monitored in the upcoming weeks.
- **Trustee Pratico:** Trustee Pratico reported that she is interviewing candidates, along with Trustee Martin, for the open DPW position.

- **Trustee Giuliano:** Trustee Giuliano also thanked the Tree City Committee for cleaning up around the Noyes Engine House. Trustee Giuliano reported that the next Repair Café will take place on November 9, 2019 in the Village Hall Annex. Trustee Giuliano reported that there will be a winter Farmers' Market on December 13, 2019. Trustee Giuliano reported that she is currently working on the Urban Forestry Grant.

#### **REPORTS:**

1. **Water Report:** No Additional Information.
2. **Wastewater Report:** No Additional Information.
3. **Library Report:** Director Tacke reported that the Library would be having their annual Halloween Contest Giveaway on Saturday. They will be holding their annual Halloween Parade on the Saturday after that with the help of the firehouse. The Library is also participating in the 2<sup>nd</sup> Friday on Main event. In October, they did pumpkin painting and in November they will be holding an Open Mic Night.
4. **Building Inspector:** Inspector Ziegler will be out of the office for the first week of November for training. Inspector Ziegler asked for board permission to attend the annual Building Officials Conference in Lake Placid in March, to which the Board agreed.
5. **Clerk-Treasurer Report:** Clerk-Treasurer Ellis will be participating in a webinar on AIM funding the next afternoon.

Mayor Schmidt moved, Trustee Martin seconded, motion to approve all departmental reports.

#### **BUSINESS:**

1. **Resolution # 26 – Waive Sewer Connection Fees for 11 Latham Road:** Clerk-Treasurer Ellis will amend the resolution to include a time limit of “until the next rate increase” and will send a copy to Attorney Hill for review.

Trustee Martin moved, Trustee Pratico seconded, motion carried to accept the amended version of Resolution # 26.

2. **Local Law Change – Front Facing Garages:** No further actions will be taken by the Village Board as there is currently a process in place for approval of front-facing garages by asking the Zoning Board of Appeals for a variance.
3. **Out of Village Water Shut-Off Processing Fees:** Rates for the Out of Village water shut-off process will be reviewed by Attorney Hill and a final procedure will be submitted to the board.
4. **Volunteer Firefighters Cancer Benefit Insurance:** Chief Carner is in the process of gathering the necessary paperwork and will submit the completed forms by November 1.
5. **Firetruck Grant from Dormitory Authority:** Trustee Pratico stated that some minor changes need to be made to the Grant but it should be ready for resubmission soon.

**6. APPROPRIATIONS:** Trustee Pratico moved, Trustee Giuliano seconded, motion to approve payment of the abstracts.

Abstract # 7 – Vouchers # 187 - # 237 in the amount of \$ 43,592.35.

General Fund: \$17,910.31

Water Fund: \$7,345.39

Sewer Fund: \$18,336.65

**ONLINE BANKING TRANSFERS:** Trustee Pratico moved, Mayor Schmidt seconded, motion to approve the online banking transfers according to the schedule presented to the Board.

**EXECUTIVE SESSION:** At 8:10 pm, Trustee Pratico moved, Trustee Giuliano seconded motion to move into Executive Sessions. At 8:40 pm, Trustee Martin moved, Deputy Mayor Carner seconded, motion to exit Executive Session.

BUSINESS:

**7. Vacation Time for Daniel Lebrecht:** Trustee Martin moved, Trustee Giuliano seconded , motion approved to allow Daniel Lebrecht to retain his current vacation time due to being unable to use it due to the retirement of Richard Saville and the training of the new DPW employee.

**ADJOURNMENT:** At 8:57 pm, Mayor Schmidt moved, Trustee Pratico seconded, motion carried to adjourn the meeting.

Respectfully Submitted,  
Padraic Ellis  
Village Clerk-Treasurer