

**VILLAGE OF CASTLETON-ON-HUDSON
BOARD OF TRUSTEES REGULAR MEETING**

November 12, 2019

PRESENT: Mayor Robert Schmidt, Trustee/Deputy Mayor Marianne Carner, Trustee Gina Giuliano, Trustee Sharon Martin, Trustee Jenifer Pratico (arrived 8:00 pm)

ABSENT: None

ALSO PRESENT: Attorney Benjamin Hill, Working Foreman Daniel Lebrecht, Chief Operator Kenneth Meyer, Superintendent Joseph Garavelli, Building Inspector Gary Ziegler, Code Enforcement Officer Jim Lance, and Clerk-Treasurer Padraic Ellis.

PUBLIC: 0

CALL TO ORDER: A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on November 12, 2019. The meeting was called to order at 7:00 pm by Mayor Schmidt with the Pledge of Allegiance.

APPROVAL OF MINUTES:

- Deputy Mayor Carner moved, Mayor Schmidt seconded, motion carried to accept the minutes of the October 28, 2019 Regular Meeting.

PUBLIC COMMENT: None.

TRUSTEE REPORTS:

- **Mayor Schmidt:** Mayor Schmidt reported that he had completed an article for the Castletonian about the LWRP. The previous week's meeting had been cancelled so that a meeting could be arranged with the Department of State before further business was conducted. Mayor Schmidt reported that the Deputy Secretary of State toured Riverfront Park in conjunction with Scenic Hudson. Mayor Schmidt reported that an RFP for the Hudson River Shoreline Access Plan was available and that plans for points of access needed to be developed for the March 31, 2020 deadline. An informational meeting will be held at the Castleton Fire Department on January 17, 2020 at 7:00 pm for the public to make comments on river access before Amtrak makes their next proposal.
- **Deputy Mayor Carner:** Deputy Mayor Carner reported that she attended the Castleton-on-Hudson Main Street Association meeting and that COHMSA would like feedback from the Board on projects they think the group should concentrate on. Deputy Mayor Carner reported that she is in contact with Senator Jordan's office to find out the requirements for the Village to participate in the Purple Heart Project.
- **Trustee Martin:** Trustee Martin reported that she had interview another candidate for the Department of Public Works position with Trustee Pratico. Trustee Martin reported that the Castleton Fire Department has hired a professional cleaning service and will be looking into upgrades for their kitchen.

- **Trustee Pratico:** Trustee Pratico reported that all correspondence with the Castleton Fire Department would be handled by her. Trustee Pratico reported that the Dormitory Authority Grant was nearing completion and that she had been in contact with Anthony Hill of Firefly Admin regarding the LOSAP program.
- **Trustee Giuliano:** Trustee Giuliano reported that the Downtown Revitalization grant had been awarded to Schenectady and not to Castleton-on-Hudson. Trustee Giuliano reported that the next Repair Café would be held at the Castleton Fire Department in conjunction with the Castleton-on-Hudson Farmers' and Artisans' Market Winterfest on December 13, 2019. Currently, there are seventeen vendors for the Winterfest with more expected. Trustee Giuliano is looking into the Repair Café taking off the month of January and returning on February 8, 2020. Trustee Giuliano reported that the Preserve NY banner had been hung at the Noyes Engine House. Trustee Giuliano asked if the village should erect a fence on Green Avenue where the two houses were torn down. Building Inspector Ziegler stated that clean-up still needed to be done on these two properties.

REPORTS:

1. **DPW Report:** No further comment.
2. **Water Report:** No further comment.
3. **Wastewater Report:** No further comment.
4. **Library Report:** No further comment.
5. **Building Inspector:** No further comment.
6. **Clerk-Treasurer Report:** No further comment.

Deputy Mayor Carner moved, Mayor Schmidt seconded, motion to approve all departmental reports.

BUSINESS:

1. **Resolution # 27 – Authorization to hire Firefly Admin Inc. to administer LOSAP-** Trustee Martin moved, Mayor Schmidt seconded, motion carried to for the Mayor to sign a contract to hire Firefly Admin Inc. for the purpose of third party administrator of the Village of Castleton-on-Hudson LOSAP program, after review and acceptance by the Attorney for the Village. Trustee Pratico was not present for the vote.
2. **Resolution # 28 – Authorization to declare Converted Firetruck as surplus property-** Mayor Schmidt moved, Trustee Martin seconded, motion carried to declare the converted firetruck as surplus and to sell it when a duplicate title is received. Trustee Pratico was not present for the vote.
3. **Resolution # 29 – Designation of Polling Place and Time-** Trustee Martin moved, Trustee Giuliano seconded, motion carried for designate the Village Hall as the polling place for the next Village election which is to be held on Wednesday, March 18, 2020, due to New York State election law prohibiting elections to occur on the third Tuesday of March if it falls on the 17th. Trustee Pratico was not present for the vote.

4. Resolution # 30 – Waive Property Tax for Holliday Property Division- Mayor Schmidt moved, Trustee Martin seconded, motion carried to waive the property tax for the piece of property that was subdivided on Green Avenue.

5. Dog Waste Stations- Deputy Mayor Carner made Foreman Lebrecht aware that the Castleton-on-Hudson Main Street Association would like for the dog waste stations to be installed at the locations decided on by the Board.

6. MS4 Coordinator- Mayor Schmidt will be looking for a MS4 Coordinator prior the next annual report.

7. APPROPRIATIONS: Trustee Martin moved, Mayor Schmidt seconded, motion to approve payment of the abstracts.

Abstract # 9 – Vouchers # 239 - # 283 in the amount of \$ 35,669.73.

General Fund: \$16,188.56

Water Fund: \$8,857.67

Sewer Fund: \$10,623.50

ONLINE BANKING TRANSFERS: Trustee Pratico moved, Trustee Giuliano seconded, motion to approve the online banking transfers according to the schedule presented to the Board.

EXECUTIVE SESSION: At 8:12 pm, Mayor Schmidt moved, Trustee Pratico seconded motion to move into Executive Sessions. At 9:25 pm, Trustee Giuliano moved, Trustee Martin seconded, motion to exit Executive Session.

BUSINESS:

8. Department of Public Works Hire – Trustee Pratico moved, Trustee Martin seconded, motion carried to appoint Eric Barber to the position of Motor Equipment operator for the Department of Public Works.

ADJOURNMENT: At 9:26 pm, Mayor Schmidt moved, Trustee Pratico seconded, motion carried to adjourn the meeting.

Respectfully Submitted,
Padraic Ellis
Village Clerk-Treasurer