

# VILLAGE OF CASTLETON-ON-HUDSON BOARD OF TRUSTEES REGULAR MEETING

July 9, 2018

**PRESENT:** Mayor Robert Schmidt (arrived 7:05), Trustee/Deputy Mayor Marianne Carner, Trustee Gina Giuliano (arrived 7:05), Trustee Sharon Martin, Trustee Jenifer Pratico

**ABSENT:** 0

**ALSO PRESENT:** Attorney Benjamin Hill (arrived 7:05), DPW Foreman Richard Saville, 1<sup>st</sup> Assistant Chief Matt Metzger, Superintendent John Shortsleeve, Library Director Melissa Tacke, Building Inspector Gary Ziegler, Code Enforcement Officer Jim Lance, Planning Board Chair Carol Stockman, Clerk-Treasurer Padraic Ellis, and Deputy Clerk Janice Better.

**PUBLIC:** 5

**CALL TO ORDER:** A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on September 10, 2018. The meeting was called to order at 7:02 pm Deputy Mayor Carner with the Pledge of Allegiance.

## **APPROVAL OF MINUTES:**

- Trustee Martin moved, Trustee Pratico seconded, motion carried to accept the minutes of the August 13, 2018 Regular Meeting.

**PUBLIC COMMENT:** Deputy Mayor Carner welcomed the new owners of Cherrybrook Kitchen, the former Castleton Diner. They hope to open on November 1<sup>st</sup>, 2018 and will offer breakfast and lunch as well as carrying products manufactured at Hudson River Foods.

## **TRUSTEE REPORTS:**

- **Mayor Schmidt:** Mayor Schmidt reported that the MS4 Audit had been completed on September 6<sup>th</sup>, 2018. The Village received a satisfactory report and will work to improve the documentation on policies and procedures related to MS4.
- **Deputy Mayor Carner:** No report.
- **Trustee Martin:** Trustee Martin reported that a Fire House consolidation meeting was held. A draft copy of the report will be submitted on September 19<sup>th</sup> and sent to the reviewer to be finalized.
- **Trustee Pratico:** Trustee Pratico reported that the Castleton Kids move to the Middle School went well, although busing remains an issue. Scott Mocerine has pushed back the separation from the Village from September 30<sup>th</sup>, 2018 to January 1<sup>st</sup>, 2019. Trustee Pratico also reported that she was working with Assemblyman Ashby regarding the Main Street crosswalk study. Trustee Pratico then reported that the Boy Scouts were interested in cleaning up the Brickyard. Trustee Pratico notified the Board that she would be undergoing surgery on September 21<sup>st</sup> but would like to call in for the September 24<sup>th</sup> meeting.

- **Trustee Giuliano:** Trustee Giuliano reported that she had applied for the Department of Environmental Conservation Estuary Grant and should know the results by November. Trustee Giuliano also applied for a \$ 3,000 grant from the Preservation League for landmark consulting. Equipment provided from the AARP Grant should be installed in October to meet the November 5<sup>th</sup> deadline, pending acceptance of the Village’s proposal to purchase 2 Green Avenue by the County Legislature. Trustee Giuliano reported that there will be three more Farmers’ Markets and the next Repair Café will be held at the Village Hall on October 13<sup>th</sup>.

**REPORTS:**

1. **DPW Report:** Foreman Saville reported that he needed Board volunteers for Clean Up Day on September 23<sup>rd</sup>. Mayor Schmidt and Trustee Giuliano will attend.
2. **Water & Wastewater Report:** No further comment.
3. **Library Report:** Director Tacke reported that this year was the highest attended Summer Reading Program. See Library calendars for a list of upcoming events and more information.
4. **Code Enforcement:** No further comment.
5. **Building Inspector:** No further comment.
6. **Clerk-Treasurer Report:** The Clerk-Treasurer reported that masonry work had begun on the Village Hall and that access to the front door should be restored by the end of the week.

Mayor Schmidt moved, Trustee Pratico seconded, motion to approve all departmental reports.

**BUSINESS:**

1. **21 Green Avenue Engineering Report:** Building Inspector Ziegler received the report on 21 Green Avenue. The engineer deemed the building “unsafe and dangerous.” Out of the \$500.00 earmarked for the engineering report only \$150.00 was used. Attorney Hill will file paperwork with the Supreme Court to seek permission in the demolition of 21 Green Avenue. Mayor Schmidt moved, Trustee Martin seconded, motion carried.
2. **Finalize 2019 Village Calendar:** The Village Board accepted the design for the 2019 ERCSWMA Calendar that is distributed to the Village residents.
3. **COHMSA Flagpole Installation:** Foreman Saville stated that the Village DPW, even with the assistance from the town of Schodack, would be unable to install the flagpole. Gettysburg Flag, the company that the flagpole was ordered through, had previously provided the Main Street Association with a quote. Foreman Saville also informed the Board of several practical issues with the proposed site including the slope of the hill and the presence of sewer mains and fiber-optic cables.
4. **Village Information Magnets:** The creation and purchase of informational magnets to be distributed to Village residents was approved by the Board pending approval of the final design. Trustee Martin moved, Mayor Schmidt seconded, motion carried.
5. **Castleton-on-Hudson Flag Contest:** The issue of a contest to design a flag for the Village of Castleton-on-Hudson was tabled until the Main Street Association conducted their next meeting to discuss if they will be facilitating the contest.

**6. 2 South Main Street Water Bill:** The water service at 2 South Main had been shut off 4 quarters ago but the information was never entered into the system. The resident noticed this on their current tax bill and asked that the previous water payments be applied to the current sewer bill. Trustee Martin moved, Mayor Schmidt seconded, motion carried for the Clerk-Treasurer to apply these changes to the bill.

**4. APPROPRIATIONS:** Deputy Mayor Carner moved, Trustee Martin seconded, motion to approve payment of the abstracts.

Abstract # 5 – Vouchers # 164 - # 209 in the amount of \$ 91,185.67

General Fund: \$ 46,994.22

Castleton Kids: \$1,610.10

Water Fund: \$ 16,744.70

Sewer Fund: \$ 25,836.65

**ONLINE BANKING TRANSFERS:** Trustee Pratico moved, Trustee Martin seconded, motion to approve the online banking transfers according to the schedule presented to the Board.

**EXECUTIVE SESSION:** At 8:15 pm, Mayor Schmidt moved, Trustee Martin seconded motion to move into Executive Sessions. At 9:29 pm, Trustee Pratico moved, Trustee Martin seconded, motion to exit Executive Session.

**ADJOURNMENT:** At 9:31 pm, Trustee Giuliano moved, Deputy Mayor Carner seconded, motion carried to adjourn the meeting.

Respectfully Submitted,  
Padraic Ellis  
Village Clerk-Treasurer