

VILLAGE OF CASTLETON-ON-HUDSON BOARD OF TRUSTEES REGULAR MEETING

June 14, 2021

PRESENT: Mayor Joe Keegan, Trustee/Deputy Mayor Jenifer Pratico, Trustee Sharon Martin, Trustee Lissa D'Aquanni, and Trustee Erik Samarija (all via Zoom video conference)

ABSENT: None

ALSO PRESENT: Foreman Daniel Lebrecht, Foreman Kenneth Meyer, Foreman Joseph Garavelli, Library Director Melissa Tacke, Building Inspector Gary Ziegler, Code Enforcement Officer James Lance, and Clerk-Treasurer Padraic Ellis. (All via Zoom video conference)

PUBLIC: 4

CALL TO ORDER: A regular meeting of the Board of Trustees, Village of Castleton-on-Hudson was held at Castleton Village Hall, 85 South Main Street on June 14, 2021. The meeting was called to order at 7:00 pm by Mayor Keegan with the Pledge of Allegiance. This meeting will be posted to the Village website in accordance with the Village's best efforts to comply with New York State Open Meeting Law and Executive Order 202.1.

APPROVAL OF MINUTES:

- Mayor Keegan moved, Trustee Samarija seconded, motion carried to accept the minutes of the May 24, 2021 Regular Meeting, with spelling corrections made by the Clerk-Treasurer.

PUBLIC COMMENT: Mayor Keegan moved, Trustee D'Aquanni seconded, motion carried to open public comment. Daniel Croft, of South Main Street, asked about his property being listed on the vacant property registry. Attorney Hill stated that this could be handled by speaking with the Clerk-Treasurer and the Code Enforcement Officer. Mayor Keegan moved, Deputy Mayor Pratico seconded, motion carried to close public comment.

TRUSTEE REPORTS:

- **Mayor Keegan:** Mayor Keegan reported that the Spectrum contract has been signed for the connections at the Village Hall and DPW garage. Mayor Keegan reported that he spoke to the New York State Department of Transportation about fence cleanup and repair on Main Street from Scott Avenue to Hudson Foods. He also contacted Amtrak about cleaning the track side of the fence to clear weeds, trees and other debris. Mayor Keegan has also been in contact with NYSDOT regarding electricity at River Rest. Mayor Keegan also plans on speaking with NYSDOT Regional Director for the Capital Region about NYSDOT's proposal regarding a bridge to Riverfront Park. Mayor Keegan reported that he had met with Foreman Lebrecht about future paving projects and that he rode with Officer Lance on his last three trips around the Village. Mayor Keegan reported that he is working on the next issue of the Castletonian.
- **Deputy Mayor Pratico:** Deputy Mayor Pratico reported that she spoke with Firefly Admin and that the LOSAP program for the Fire Department was set for the 2021 year.

- **Trustee Martin:** Trustee Martin reported that the Village would not be charged for the work done to complete the MS4 report. Trustee Martin reported that the Tree Committee had replanted trees the Village's property at 2 Green Avenue. Trustee Martin reported that the Village is working with the Fire Department to rework the boundaries between the Fire Department and Village properties and that it will require a survey and a meeting between the Village and Fire Department. Trustee Martin reported that work was beginning on the Urban Forestry Grant and that she would be receiving updated quotes from PlanIT Geo and Davey Resource Group. Trustee Martin reported that crosswalks on Main Street would be assessed when the Department of Transportation paves next year.
- **Trustee D'Aquanni:** Trustee D'Aquanni reported that she had spoken to Mary Beth Bianconi, of Delaware Engineering, regarding a comprehensive for that Village and the board decided to have Delaware present at the next board meeting. Trustee D'Aquanni reported that Landmark Consulting explained that repair costs to the Noyes Engine House would be approximately \$200,000.00, plus an additional \$25,000.00 for design drawings, which she will look into grants for. Trustee D'Aquanni reported that the second annual diversity parade would be held on Saturday.
- **Trustee Samarija:** Trustee Samarija reported that he will be attending the Eastern Rensselaer County Solid Waste Management Authority meeting on June 24th. Trustee Samarija reported that the Castleton-on-Hudson Main Street Association would like to paint the asphalt at the railroad crossing.

REPORTS:

1. **Library Report:** Director Tacke thanked the board for allowing the library to place the tent on the front lawn of Village Hall and reported that the Summer Reading Program would begin on June 26th.
2. **DPW Report:** Foreman Lebrecht reported that he has paving quotes for three Village streets which he hopes to have completed before September. Foreman Lebrecht reported that sidewalks had been repaired and that he was dealing with tree issues on Seaman Avenue and Campbell Avenue.
3. **Water Report:** Foreman Garavelli reported that the annual water report had been mailed to residents with their tax bills and that cameras had been installed at the water sites.
4. **Wastewater Report:** Foreman Meyer reported that he was still waiting on a permit from Amtrak for National Grid to start work on the electrical upgrade to the Waste Water Treatment Plant.
5. **Building Inspector:** Inspector Ziegler reported that clean-up had been completed at 21 Green Avenue by Rensselaer County and that he would be on vacation from July 2nd through the 12th.
6. **Code Enforcement:** Officer Lance reported that he will be handling violations on South Main Street along the railroad fence.
7. **Fire Department Report:** Absent.

8. **Clerk-Treasurer Report:** Clerk-Treasurer Ellis reported that the Urban Forestry Grant was only for creating an inventory and management plan for the village and would not pay for planting trees.

Mayor Keegan moved, Trustee Samariji seconded, motion to approve all departmental reports.

BUSINESS:

1. **Resolution 15 - Refinancing of Green Avenue Bond:** Craig Hrinkevich, of Robert W. Baird & Co. Inc., presented that refinancing the Green Avenue Bond would save the Village between \$18,000.00 and \$20,000.00 annually due to the current rates. He will look into the necessity for bond insurance on behalf of the Village and expects a public offering within eight weeks. Attorney Hill stated that the Village's current bond counsel, Barclay Damon, drafted the resolution and that he has reviewed it. Mayor Keegan moved, Deputy Mayor Pratico seconded, motion carried to pass Resolution 15, allowing the Village to move forward with the bond refinancing.
2. **Public Hearing – MS4 Report:** Mayor Keegan moved, Deputy Mayor Pratico seconded, motion carried to open public hearing on the 2021 MS4 Report. No public comment. Mayor Keegan moved, Trustee Samarija seconded, motion carried to close public hearing and accept 2021 MS4 report.
3. **Local Law 2 – Parking of Trailers on Streets:** Clerk-Treasurer Ellis asked for clarification on the wording, stated that the resolution should dictate “streets within the Village” and not “Village streets.” Attorney Hill made a note on record that all Board members had received a copy of the proposed law. A public hearing for the law will be set for the June 28th Board meeting.
4. **Waste Water Treatment Plant Non-Potable Water System:** Tad Johnston, of Delaware Engineering, stated that the non-potable water system was found to be a condition where he would advise the Village to upgrade it. The current system is buried eight feet deep and is held up with wooden beams. A change order is required to include this in the upgrade project. The water upgrade will cost \$55,000.00 of the \$170,000.00 contingency budget, of which \$40,000.00 was already used. Mayor Keegan moved, Trustee Martin seconded, motion carried to make the change order for the non-potable water system upgrade at the Waste Water Treatment Plant.
5. **County Waste Contract Extension:** The Village is currently contracted with County Waste for municipal refuse and recycling service. The Village had an initial two-year contract with three possible one- year extensions. The Village has used one of those extensions and is happy with the service that County Waste provides. Mayor Keegan moved, Trustee Pratico seconded, motion carried for the Village to use the second of its three one-year extensions to the contract with County Waste.
6. **Village Picnic:** Mayor Keegan reported that in the past the Village has held a picnic for residents the weekend of the Village Wide Garage Sale. In the past, the Village had asked Schodack Central Schools to set up at the Castleton Elementary School, asked Kiwanis to cook for the event, and asked the Fire Department to bring a firetruck to the event. The Board was receptive to the event.

7. APPROPRIATIONS: Mayor Keegan moved, Trustee Samarija seconded, motion to approve payment of the abstracts.

Abstract # 1 – Vouchers # 1 - # 37 in the amount of \$ 36,586.48.

General Fund: \$ 22,902.50

Water Fund: \$ 4,749.84

Sewer Fund: \$ 8,934.14

ONLINE BANKING TRANSFERS: Mayor Keegan moved, Deputy Mayor Pratico seconded, motion to approve the online banking transfers according to the schedule presented to the Board.

PUBLIC COMMENT: Mayor Keegan moved, Trustee D’Aquanni seconded, motion carried to open public comment. No Public Comment. Trustee Samarija moved, Mayor Keegan seconded, motion carried to close public comment.

EXECUTIVE SESSION: At 8:53 pm, Mayor Keegan moved, Trustee Samarija seconded, motion carried to move into Executive Session. At 9:03 pm, Trustee Samarija move, Trustee D’Aquanni seconded, motion carried to leave Executive Session.

ADJOURNMENT: At 9:04 pm, Mayor Keegan moved, Trustee D’Aquanni seconded, motion carried to adjourn the meeting.

Respectfully Submitted,
Padraic Ellis
Village Clerk-Treasurer